

Thank you for your interest in submitting editorial content to *Front Range Focus*. We are a digital-first publication with distribution online at <https://coloradofocus.com> and quarterly print distribution throughout the Metro Denver area and along Colorado's front range. In order to be considered for quarterly print publications, all submissions must be received at publisher@coloradofocus.com by:

- **January 1** for the February issue
- **April 1** for the May issue
- **July 1** for the August issue
- **October 1** for the November issue

Submissions received after this date will not be considered for the following publication, and depending on the timeliness of the subject matter, may not be suitable for consideration in the future.

We accept op-ed pieces and letters from the community. If you are interested in submitting a full editorial article, please send a resume, cover letter and one or two of your best writing samples to editor@coloradofocus.com to be considered for independently-contracted, freelance editorial positions as they become available.

"Letters from the Community" are formal letters that address an event or issue, which a writer wishes to share publicly. Please include the following with your letter:

- The sender's complete address
- The date
- The subject
- A salutation
- The body of the letter
- A complimentary closing
- The sender's name and designation (if applicable)

- Clearly state your opinion on a current issue, using factual information to support your position. Reference the original article if responding to something previously published by *Front Range Focus*. Letters must be concise, respectful and easily understood.

Op-eds (or opinion) articles are submitted by community members, and are not reflective of the opinion of *Front Range Focus*. Rather than a news story that describes an event or issue, an op-ed is an expression of the writer's opinion about how to improve matters. Here's what we look for when deciding whether or not to accept an op-ed article submission:

- High-quality subject matter and composition: All submissions should contain high-quality opinion and analysis, and must communicate a clear position about an event or issue.

- Factual content: Opinions are welcome, but submissions should only contain references to factual information. Sources that are cited within the body of the op-ed must be linked.
- Submission length: Should not exceed 800 words.
- Original content: Plagiarism is a serious offense. Submitting unoriginal/copied content will prevent *Front Range Focus* from accepting your submission now, and in the future. Submissions must be unpublished on any platform.

Please Note: A submission of overly promotional content (or content that is provided in exchange for compensation of any kind) is a violation of our standards, and will not be considered for publication placement. *Front Range Focus* provides extensive advertising and branded content solutions. If you would like to submit promotional material or advertorial content, please contact advertising@coloradofocus.com

AI Use Policy

At *Front Range Focus*, we are committed to upholding the highest standards of ethical journalism. To maintain the integrity and authenticity of our reporting, we do not accept articles that are generated with artificial intelligence (AI). Journalism requires human perspective, accountability and lived experience that cannot be replicated by machines.

We recognize that AI can be a helpful assistive tool for tasks such as brainstorming, research or outlining. However, utilizing AI to draft or write full articles undermines the trust and credibility that our publication is built upon.

If AI tools are used in the research or planning process, this must be disclosed clearly to our editorial team and to readers. Submissions should include a brief disclosure at the end of the article, such as:

Disclosure: Portions of the research and planning for this article were supported by artificial intelligence. All writing, analysis and conclusions are the author's own.

By enforcing this policy, we aim to ensure transparency, protect the authenticity of our stories and preserve the role of journalism as a human-centered practice.